



Monday, 25th May 2026

Dear Parents and Guardians,

Re: PTMS and Awards

As we move towards the end of the academic year, we would like to share further information regarding Parent Teacher Meetings, end of year awards, and opportunities for parents to speak with members of staff about their child's progress.

Specialist Parent Teacher Meetings

On Sunday 14th June, members of our Arabic Department and Specialist Team will be available in the MPH for parents to drop in and meet with them. This will take place between 11.00am and 2.30pm and will provide parents with an opportunity to discuss progress, attainment, and any questions relating to specialist subjects. Parents attending need to collect their children prior to meeting the relevant teachers.

Class Teacher Meetings

To enable class teachers sufficient time to compile detailed end of year reports and assessment information, Parent Teacher Meetings for those parents who requested an appointment will take place online on **Thursday 18th June**.

Appointments will take place throughout the day between **7.30am and 2.15pm**. Parents who requested a meeting will receive booking information separately.

Please note that school will remain open as normal on Thursday 18th June. In order to enable class teachers to conduct online meetings with parents throughout the day, our specialist teachers and learning support team will supervise and work with classes during this time.

End of Year Awards Invitations

Following the marking and analysis of our end of year assessments, letters will be sent home on Thursday 11th June to parents of pupils who will be receiving an end of year award. This letter will notify families and invite them to attend our End of Year Awards Ceremony on Sunday 21st June.

We appreciate your continued support as we approach the end of another busy and successful academic year and look forward to speaking with parents over the coming weeks.

Kind regards,

William Winton

Head of Primary